

# State Procurement Manual

DOA-3449 N(R06/94) Formerly AD-P-12

		Number PRO-D-13
		Effective 7-1-93
Section GENERAL POLICIES	Agencies Affected ALL	Replaces PIM 90-012
Title INSURANCE AND BONDS		Page 1 of 1

AUTHORITY: [Wis. Stats. 16.865\(5\)](#)

SCOPE: - to establish authority and policy regarding insurance and bonds purchases

CONTENT: I. The Department of Administration, State Risk Management, will approve all purchases of insurance, including bonds, regardless of the dollar amount.

II. Prior to purchasing insurance, including bonds, the agency will obtain approval from State Risk Management [(608) 266-0168]. Also, the agency will consult with State Risk Management on any change, deletion or addition of coverage. The State Bureau of Procurement will fulfill this requirement on the agency's behalf for nondelegated (i.e., transactions handled by the Bureau) insurance/bonds procurements.

III. Insurance and bonds are commodity procurements.

Authorized:



Director  
State Bureau of Procurement